

LocalGov

ONLINE COURSE CATALOG

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CONTENTS

- 2 Customer Service Driving Safety Economic Development Education and Schools EEOC and Employment Law Equipment Safety General Health and Wellness General Human Resources
- 3 General Management Skills General Professional Skills General Safety/Compliance
- Health and Wellness for Local Gov Information Technology Mass Casualty Incidents for Local Gov Parks and Recreation Public Health and Wellness Roadway and Highway Water and Wastewater



CUSTOMER SERVICE

- **1H** Handling Difficult Customers for Local Government
- 1H Online Customer Service Skills
- **1H** Successful Customer Interactions

DRIVING SAFETY

- **1H** Bus Operations: Operator Training
- 1H Bus Safety: Distracted Driving
- 1H Commercial Motor Vehicle Safety
- 1H Driving Safety for First Responders
- 2H Driving While Distracted
- **1H** Motor Vehicle Incident Investigation
- 1H Transit Operations: Supervisor Training

ECONOMIC DEVELOPMENT

- 1H Business Continuity
- **1H** Managing Homeless Populations

EDUCATION AND SCHOOLS

- **1H** Active Shooter Preparation and Response for Schools
- 1H Bomb Threats in Schools
- 1H Coaching with Character
- **1H** Effective Communication Techniques for Teachers
- 1H Food Service General Safety in Schools
- **1H** Mandatory Reporting in Schools
- 1H Motivating Students to Learn
- **1H** Physical Restraint in Schools
- **1H** Preventing Bullying in Schools
- 1H School Resource Officers
- 1H Students with Special Educational Needs
- 2H Suicide Prevention in Schools
- **1H** The Constitutional Rights of Students
- **1H** Volunteers Working with Children and Adolescents
- **1H** Youth Sports Injuries

EEOC AND EMPLOYMENT LAW

- 1H Discipline and Termination
- 1H Ethical Behavior for Elected Officials
- **1H** Ethical Behavior for Local Government
- **1H** Investigating Incidents for Local Government

EQUIPMENT SAFETY

- 1H Cemetery Maintenance
- **1H** Chainsaw Safety
- 1H Commercial Lawn Mower Safety
- **1H** Dump Truck Safety
- **1H** Excavation Safety and Operation
- **1H** Forklift Safety
- 30M Lawn Care Equipment Safety
- **1H** Power Tool Safety

GENERAL HEALTH AND WELLNESS

- 1H Dealing with Stress
- **1H** Diabetic Emergencies
- **1H** High Blood Pressure Reducing Your Risks
- **1H** Managing Your Healthcare
- 1H Sleep and Your Health
- 1H Smoking Cessation
- **1H** Tourette Syndrome and Other Neurological Disorders
- **1H** Understanding Anxiety Disorders, OCD, and PTSD
- 1H Understanding Autism Spectrum Disorder
- 1H Understanding Behavior, Burnout, and Depression
- **1H** Understanding Carpal Tunnel Syndrome
- **1H** Understanding Depression and Bipolar Disorder
- **1H** Understanding Eating Disorders
- **1H** Understanding Prediabetes
- **1H** Walking Your Way to Fitness
- **1H** Yoga for First Responders

GENERAL HUMAN RESOURCES

- 1H Acoso Sexual en el Lugar de Empleo
- **2H** Acoso Sexual para Gerentes
- **1H** ADA Compliance in Business
- **1H** Anti-Harassment in the Workplace
- **1H** Dealing with Angry Employees
- 1H Dealing with the Media
- 1H Diversity in the Workplace
- 1H Drug and Alcohol Awareness
- 1H Family and Medical Leave Act (FMLA)
- **1H** FMLA Training for Supervisors
- 1H Form I-9 and Employment Eligibility Verification
- 1H HR Recruitment and Selection Process
- 1H Managing a Remote Workforce
- **1H** Personnel Record Retention (Federal Standards)
- 2H Reasonable Suspicion Training for Supervisors
- **1H** Recognizing Child Abuse

- 2H Recognizing Domestic Violence
- 2H Risks of Social Media in the Workplace
- 2H Sexual Harassment Awareness AB 1825 (California)
- 2H Sexual Harassment For Managers
- 1H Sexual Harassment in the Workplace
- 1H Sexual Harassment in the Workplace AB 1825 (California)
- 1H Violence in the Workplace
- **1H** Workers' Compensation: Sprain and Strain Injury Prevention
- **1H** Workplace Bullying

GENERAL MANAGEMENT SKILLS

- **1H** Conflict and Dispute Resolution
- **1H** Parliamentary Procedures
- **1H** Press Conference and Briefing Basics
- 1H Running an Effective Board Meeting
- **1H** Training for Small Communities

GENERAL PROFESSIONAL SKILLS

- 1H An Introduction to Requests for Proposal
- **1H** Basic Math Concepts
- 1H Basic Telephone Skills
- **1H** Business Writing Basics
- **1H** Career Professionalism
- **1H** Developing Effective Communication Skills
- **1H** Developing Leadership
- **1H** Effective Presentation Basics
- **1H** Emotional Intelligence for Leaders
- **1H** Employee Recognition
- **1H** Employee Retention
- 1H Enhancing Work Relationships
- **1H** Finance 101 for Non-Financial Managers
- **1H** Generational Differences
- 1H Goal Setting Skills
- **1H** Interviewing Skills for Managers: Conducting an Interview
- **1H** Leadership v. Management
- **1H** Managing Risk in an Aging Workforce
- **1H** Meeting Management
- **1H** Navigating the Work Environment
- **1H** Performance Management
- **1H** Providing Effective Onboarding
- 1H Retaining Talent
- **1H** Science of Employee Engagement
- **1H** Shaping an Ethical Workplace Culture
- **1H** Skills for the New Trainer
- **1H** Supervisor Skills

- 1H The Aging Workforce: Leveraging the Talents of Mature Employees
- 1H Time Management Skills
- **1H** Transition from Peer to Supervisor
- 1H Workplace Stress Resiliency

GENERAL SAFETY/COMPLIANCE

- 1H Absorbents and Spills
- 1H Advanced Defensive Driving Techniques
- **1H** Airborne and Bloodborne Pathogens
- **1H** Back Injuries
- 2H Basic First Aid
- **1H** Bloodborne Pathogens for Public Entities
- **1H** Computer Security Basics
- 1H Confined Spaces 101
- **1H** Confined Spaces 102
- **1H** Crisis Management
- **1H** Dealing with Cold Stress
- **1H** Dealing with Heat Stress
- **1H** Defensive Driving Basics
- **1H** Electrical and Fire Safety
- **1H** Emergency Preparation and Egress
- 1H Equipment Safety
- **1H** Fall Protection
- 30M FEMA Benefit-Cost Analysis Fundamentals
- FEMA Emergency Support Function #6: Mass Care, Emergency Assistance, Housing, and Human Services
- **4H** FEMA Fundamentals of Emergency Management
- 2H FEMA Fundamentals of Risk Management
- 2H FEMA Integrated Public Alert and Warning System (IPAWS) for Alerting Authorities
- 2H FEMA Introduction to Homeland Security Planning
- 2H FEMA Social Media in Emergency Management
- 1H FEMA Surveillance Awareness: What You Can Do?
- 2H FEMA The Role of Voluntary Organizations in Emergency Management
- **1H** FEMA Wildfire Mitigation Basics
- Global SDS and the Hazardous Communication Standards
- 2H Highway Incident Safety Guidelines for Emergency Responders
- **1H** HIPAA: Protected Health Information For Public Entities
- 2H ICS-100c: Introduction to the Incident Command System
- 1H Ladder Safety
- 1H Lockout/Tagout 101

- 1H Lockout/Tagout 102
- 1H Means of Egress
- 1H Personal Protective Equipment
- **1H** Preventing Accidents in the Workplace
- 1H Preventing Slips, Trips, and Falls
- 1H Public Employee Safety in the Community
- 30M Respirators and Air Quality
- **1H** Safeguarding Your Community from Terrorism Workplace Ergonomics

HEALTH AND WELLNESS FOR LOCAL GOV

- **1H** Bloodborne Pathogens for First Responders
- 1H COVID-19 for Local Government Personnel
- 1H COVID-19 Para Personal del Gobierno Local
- 1H Stress and Your Health
- 30M Work Environment Flexibility
- **1H** Working from Home

INFORMATION TECHNOLOGY

- **1H** Cybersecurity Threats to Public Entities
- **1H** Security Awareness Training (HB 3834)

MASS CASUALTY INCIDENTS FOR LOCAL GOV

- 2H Drone Use for First Responders
- **3H** FEMA ICS-200: ICS for Single Resources and Initial Action Incidents
- **3.5H** FEMA IS-0700.b An Introduction to the National Incident Management System
- 3H FEMA IS-702 NIMS Public Information Systems
- **3H** IS-800.D: National Response Framework, An Introduction
- **1H** Pandemic Planning Elements of the Plan
- **1H** Pandemic Planning The Planning Organization
- **1H** Protecting Transportation Systems

PARKS AND RECREATION

1H Designing and Maintaining Safe Playgrounds

PUBLIC HEALTH AND WELLNESS

1H Public Pools and Public Health

ROADWAY AND HIGHWAY

- 2H CDOT Flagger Training
- **1H** Guide to Temporary Traffic Control in Work Zones
- 1H Ice Control for Managers and Decision Makers1h
- **1H** Incident Command System for Transportation Professionals
- 1H Inspection and Citation Guidance for Roadway and Highway Construction Work Zones
- **1H** Nighttime Work Zone Lighting
- **1H** Roadway Maintenance
- **1H** Safe and Effective Work Zone Inspections
- **1H** Snow and Ice Management
- **1H** Traffic Incident Management
- **1H** Understanding the MUTCD
- 30M Understanding the MUTCD for Nebraska
- 1H Work Zone Exposure Control Measures
- **1H** Work Zone Safety for Local Governments
- **1H** Work Zone Traffic Control

WATER AND WASTEWATER

- 1H Decentralized Wastewater Systems
- **1H** Drinking Water Distribution System Management
- **1H** Drinking Water Standards
- **1H** Sewer System Overview
- 1H Storage Tank Management
- **1H** Stormwater Runoff Responsibilities 101
- **1H** Stormwater Runoff Responsibilities 201
- **1H** Wastewater Utility Operation & Maintenance
- **1H** Water Agency Security
- **1H** Water Distribution Management
- 1H Water Quality Standards
- 1H Watershed Overview